



Medical Assisting Certificate Program KP San Francisco Mission Bay

The 12-month (four quarters) Medical Assisting program offers instruction in first aid, law and ethics, EKG, and medical business practices. Student will also receive hands-on training in medical clinical settings which will prepare them for an entry level medical assisting position.

Upon completion of the program, graduates are eligible to sit for the NCCT national certification examination.

Medical Assistant Duties

An entry-level position may include the following duties:

- Assisting the physician during examinations, and other procedures, as needed.
- Creating and maintaining patient medical records.
- Recording vital signs and medical histories.
- Scheduling appointments.
- Asepsis and infection control.
- Front office duties.

Requirements to Apply

- High School Diploma or GED
- 18 years of age or older
- Wonderlic Score of 15 or higher
- U.S. Citizen or Eligible non-Citizen (SSN required)
- \$50 Application Fee

Tuition

Please visit [KPSAHS.edu](https://kpsahs.edu) for current tuition information.

Apply Now



Pending WSCUC and BPPE approval

Learn More by attending a Virtual Information Session
or Contact an Admissions Representative

Virtual Information Sessions

Sign up at

<https://kpsahs.edu/information-session>

Contact Admissions

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